

Hemphill County Appraisal District
102 N 5th Street
Canadian, Texas 79014

Telephone (806) 323-8022 - Fax (806) 323-8430

Minutes

The Hemphill County Appraisal District Board of Directors met on Wednesday, September 10, 2025 at the Hemphill County Appraisal District office located at 102 N 5th Street, Canadian, Texas. Board members present were Heath Mitchell, Chairman, Alton Lohberger, Chris Jackson, Andy Orrell, Wendie Cook and Dawn Webb. Appraisal District staff member present was Pam Scates, Chief Appraiser.

1. Heath Mitchell established a quorum, called the meeting to order at 5:31 p.m. Heath Mitchell gave the invocation, there were no guests.
2. No public comment.
3. Executive Session – The board entered into Executive Session at 5:33 p.m. for a legal update. The board reconvened at 5:44 p.m.
4. Executive Session -No Motion
5. June 11, 2025 Minutes and Budget Hearing Minutes were approved as presented with a motion by Wendie Cook, second by Andy Orrell. Motion passed 5-0.
6. June and July Financials were reviewed. Alton Lohberger made a motion to accept the Financials as presented. Dawn Webb seconded. Passed unanimously.
7. Pam notified the BOD of the 2025 Certified Appraisal Roll. No Action.
8. The board reviewed the 2026 Proposed Budget. Motion made by Andy Orrell, second by Wendie Cook to adopt the budget totaling \$857,258 as proposed. Motion passed unanimously.
9. Motion by Dawn Webb, second by Alton Lohberger was made to renew the 2026 Health Insurance plan as presented with the higher deductible agreement to reimburse the employee the difference still in agreement. The plan saw an 11% increase. Approval of Worker’s Comp and Liability Plans and Life/Dental/Vision were included in the motion. Passed unanimously.
10. Chief Appraiser report on District Operations
 - A. Pam presented the 2025 Certified MASS Appraisal Report to the board.
 - B. Pam gave a report on the status of the legislative updates and new laws in effect for 2025-2026.
11. There was no new business.
12. The next meeting was set for December 10, 2025, at 5:30 p.m.
13. The meeting was adjourned at 6:17 p.m. after a motion by Andy Orrell and a seconded by Alton Lohberger. Passed unanimously.

Board Approval

Date